

St. Margaret's C.E. Junior School

Knutton Road, Wolstanton, Newcastle under Lyme, Staffordshire ST5 0HU
Telephone: 01782 973875 Email: office@st-margarets.staffs.sch.uk



11th November 2021

Dear Parents/Carers,

Parent – Teacher Meetings

Staff have begun to prepare for the upcoming meetings. Cases in school are currently much lower and we hope things continue in this way during the coming weeks.

Arrangements

- Monday 22nd Nov – appointments from 3.30 to 5.10pm
- Thursday 25th Nov – appointments from 3.30 to 6.50pm
- Teachers will meet parents in their classroom
- Other staff will be on hand to guide parents on arrival

In order to make things run smoothly and to avoid delays/queues, teachers need to keep on track with each slot of 10 minutes. As the next parents will be waiting, please understand that they have to remain on time.

If there is a particular issue you wish to discuss further, please let the teacher know.

Bearing in mind the difficult situation we faced with COVID cases recently, we need to manage staff contact with others and must avoid gatherings in school.

Teachers will refer to learning in some of the books but it will not be possible to spend a while looking through the books on this occasion. We will provide an opportunity to do this later in the year.

You will be able to book your slots on Arbor from Thursday 11th November at 6.00pm.

Please note, we are able to offer 1 slot per family. If you have any difficulties making a meeting, please contact the class teacher direct:

3EE@st-margarets.staffs.sch.uk

3JB@st-margarets.staffs.sch.uk

4JA@st-margarets.staffs.sch.uk

4KB@st-margarets.staffs.sch.uk

5MH@st-margarets.staffs.sch.uk

5RT@st-margarets.staffs.sch.uk

6NW@st-margarets.staffs.sch.uk

6RW@st-margarets.staffs.sch.uk

The staff look forward to catching up with you and sharing your child's progress soon.

Yours sincerely,

D Hugill

Mr D Hugill (Headteacher)