

St. Margaret's C.E. Junior School

Knutton Road, Wolstanton, Newcastle under Lyme, Staffordshire ST5 0HU
Telephone: 01782 973875 Email: office@st-margarets.staffs.sch.uk



22nd November 2021

Dear Parents/Carers,

Parent – Teacher Meetings

Ahead of the meetings this week, I wanted to remind parents/carers of the arrangements.

Arrangements

- Monday 22nd Nov – appointments from 3.30 to 5.10pm
- Thursday 25th Nov – appointments from 3.30 to 6.50pm
- Teachers will meet parents in their classroom
- Staff will be on hand to guide parents on arrival

COVID precautions

- Please arrive just before your allotted time
- Each appointment must run on time to avoid gatherings
- If you wish to discuss something in detail, please arrange this with the teacher
- We would really appreciate it if parents wear a facemask, as we all continue to do when visiting health services

Bearing in mind the difficult situation we have faced recently, we need to manage staff contact with others. I am sure you appreciate that it would make things very difficult if staff were to test positive.

If you cannot make the pre-booked time, please contact the class teacher to rearrange:

3EE@st-margarets.staffs.sch.uk

3JB@st-margarets.staffs.sch.uk

4JA@st-margarets.staffs.sch.uk

4KB@st-margarets.staffs.sch.uk

5MH@st-margarets.staffs.sch.uk

5RT@st-margarets.staffs.sch.uk

6NW@st-margarets.staffs.sch.uk

6RW@st-margarets.staffs.sch.uk

Teachers may refer to learning in books during the meeting. Parents will have an opportunity to look at them more closely later in the year.

The staff look forward to catching up with you and sharing your child's progress.

Yours sincerely,

D Hugill

Mr D Hugill (Headteacher)